



## Jefferson-Como Fire Protection District

P.O. Box 380  
Como, Colorado 80432-380  
(719) 836-2082  
www.jcfd.org

Regular Meeting Minutes

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### **MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

**July 10, 2024**

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via teleconference on Wednesday, July 10, 2024.

#### **Director Pete Ambrose called the meeting to order at 6:19 p.m.**

#### **Board Members present and constituting a quorum:**

President Pete Ambrose  
Vice President Mark Kell  
Treasurer Wayne Miller  
Secretary Arlan Kluth  
Director Terry O'Neill

#### **Staff Present:**

Chief Trent Smith  
Gene Nagle via teleconference

#### **Others Present:**

Don Reyes  
Attorney Dylan Woods, Coaty Woods, P.C., via teleconference  
Ashly Dorey and Joan Beans, Community Resource Services, via teleconference

#### **Review and Approval of Minutes**

Director Miller made a motion to approve the minutes of the June 12, 2024, meeting, seconded by Director Kluth, the motion carried.

#### **Agenda**

The Board approved the agenda as presented.

#### **Disclosure of Potential Conflict of Interest**

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.

#### **Citizens' Comments**

There were none.

#### **Chief/Operations Report**

- Chief reported the District responded to 39 calls in June.
- Lt Kell is working on completing the engine boss task book.
- Jesse Smith completed his HazMat training today.



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- A Wildfire Billing Audit was completed, the District's submitted payroll information and volunteer rates. We're now waiting to hear back; this District's still on hold for about \$10,000.
- PayPal has dropped the District due to the District not being an active business. The Chief set up a Square account to replace it.
- The District was out of credits to send out messages via Fluent IMS, Chief made a purchase to cover the outgoing messages. He purchased 20,000 credits for \$1,850 and will submit the receipt for reimbursement from the ES Council.
- The ES Council is to receive funds from the short-term rental tax – these funds are still on hold.
- On July 23<sup>rd</sup>, all agencies are asked to participate in an active shooter training at the school.
- Hose testing has been completed.
- Having some issues with the old radios. Currently waiting on a new code plug.
- 10 sets of structure gear have been ordered, planning to submit for the first 10 to receive funds from the state. The remaining are scheduled to be sized on the 20<sup>th</sup>.
- The District's submitted for a distribution grant through DFPC for 17 sets of wildland PPE.
- Currently looking into the purchase of battery extraction equipment.
- Still working on the air boss burner project. Chief explained how it works. There was some discussion on how to implement a donation process.
- Hartsel is working towards a FF2 certification, it's much easier to maintain.
- Still working to get an EMS class scheduled.

#### **Stations:**

- The cistern at Station 7 was repaired on 7/9 and will be filled on 7/20.
- Stagesop HOA would like to know if the District would like gravel at Station 3. The board had a short discussion on the topic and determined it's not beneficial for the District at this time.
- A new bay door has been ordered for Station 5.

#### **Vehicles:**

- Regular maintenance continues.
- Rescue 65 has been out of service; it took some front-end damage in the last snow storm. Kevin will take a look to see what he can do and then it will likely need an alignment.
- The front differential seal has been replaced on Brush 65.
- A tire is being repaired on Brush 64.

#### **Financial Matters**

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statements/Reconciliation for period ending 6/30/2024 and Budget to Actual were distributed to the Board. Director Miller reported that he reviewed the financial reports including the Wells Fargo credit card with closing date of 6/30/2024.
  - Following review and discussion, Director Miller made a motion to approve the financial reports and bills for June, less wages paid to Dakota Kell, Director Kluth seconded, and the motion carried.



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- Director Miller made a motion to pay Dakota Kell's wages, Director O'Neill seconded, and the motion carried. Director Kell abstained from the vote.

### Legal Matters

- a. The Board entered into executive session at 7:12pm by unanimous vote. Pursuant to C.R.S. Section 24-6-402(4)(b) the District entered into executive session to receive legal advice on specific legal questions concerning resolution of the civil rights lawsuit. Attorney Woods certified, for the record, that the executive session would be legally held and all communications are subject to attorney client privilege. The Board reconvened the public meeting at 7:46pm.
- b. Director Ambrose moved to accept the settlement agreement. Upon, second by Director Kluth, the motion carried unanimously.

### Administrative Matters

- a. Ms. Dorey gave an update on the District website and related ADA compliance legislation. She is working to remove any old documentation that is not compliant and will maintain ADA accessible agendas and meeting minutes moving forward.

### Other Business

- a. None

### Adjournment:

There was no further business to come before the Board and Director Ambrose moved that the meeting be adjourned, seconded by Director Miller, the motion carried, and Director Ambrose adjourned the meeting at 7:47 p.m.

***CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the July 10, 2024, regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on August 14, 2024.***

/s/ Pete Ambrose

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**Pete Ambrose, President**