



Jefferson-Como Fire Protection District

P.O. Box 380
Como, Colorado 80432-380
(719) 836-2082
www.jcfd.org

Regular Meeting Minutes

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

January 8, 2025

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via teleconference on Wednesday, January 8, 2025.

Director Pete Ambrose called the meeting to order at 6:28 p.m.

Board Members present and constituting a quorum:

President Pete Ambrose
Vice President Mark Kell via videoconference
Treasurer Wayne Miller
Secretary Arlan Kluth via teleconference
Director Terry O'Neill

Staff Present:

Chief Trent Smith
Katherine Winter
Mark Abrahamson

Others Present:

Don Reyes
Attorney Dylan Woods, Coaty Woods, P.C., via videoconference
Ashly Dorey and Joan Beans, Community Resource Services, via videoconference

Review and Approval of Minutes

Director O'Neill moved to approve the minutes of the December 11, 2024 meeting as presented, seconded by Director Kluth, the motion carried unanimously.

Agenda

The Board approved the agenda as presented.

Disclosure of Potential Conflict of Interest

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.

Citizens' Comments

There were none.

Chief/Operations Report

- Chief reported that the District responded to 22 calls in December and a total of 323 calls in 2024. For reference, there were 272 calls in 2023.
- Chief Smith proposed two new staff positions that he believes will bring value to the District. He proposed a Fire Prevention Coordinator and a Wildland Coordinator. He



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presented the proposed job description of each position to the Board. He would like to bring on a Fire Prevention Coordinator to oversee business inspections, lead fire prevention programs, work with residents regarding fire mitigation and more. Additionally, he presented the Wildland Coordinator position to oversee wildland deployments, implement strategies, risk assessments and logistics. This position would also oversee the airboss burner program and schedule. There was some further discussion on each role and their potential contribution. Chief recognized that Katherine Winter would be a great fit for the Fire Prevention Coordinator and Mark Abrahams would be a great fit for the Wildlands coordinator if they are interested in the positions.

- Chief has obtained a bid for a forceable entry training prop that he's interested in purchasing for \$9,500. He would like to make more training opportunities available to staff. His goal for the future is to set up a training burn room for the staff to practice various drills.
- Rob Cromer with MES was in to test masks and found that many of the batteries had leaked. He's going to be cleaning them up for us. He noted they are in great shape. However, the masks are not rated for heat. Rob will be working with us on grant funding to obtain heat rated masks.
- New extrication tools are set to ship on January 30th.
- The Firefighter Safety and Disease Prevention Grant has opened, the District will be applying for extraction equipment and bunker gear. AFG will be opening up as well, the District will apply for an exhaust system for Stations 1 & 5.

Stations:

- Chief reported that the District needs a new compressor, he'll look into replacing it.
- The new tire changer has been installed in the mechanic's bay.
- Chief received another proposal for the Station 1 remodel in the amount of \$109,000, however the bid did not include a breakdown of details. Additionally, he spoke to Park County Public Works, and they are supportive of the improvements the District would like to make to the station.

Vehicles:

- Parts have arrived for the injector on the new engine. It should be in the shop this coming week and will take about a week to complete.
- The New engine is waiting for decals and radios.
- Staff is working to get the new HAAS alert system connected.

Financial Matters

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statements/Reconciliation for period ending 12/31/2024 and Budget to Actual were distributed to the Board. Director Miller reported that he reviewed the financial reports including the Wells Fargo credit card with closing date of 12/31/2024.
 - Following review and discussion, Director Miller made a motion to approve the financial reports and bills for December, less wages paid to Dakota Kell, Director Kluth seconded, and the motion carried.
 - Director Miller made a motion to pay Dakota Kell's wages, Director O'Neill seconded, and the motion carried. Director Kell abstained from the vote.



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- Joan noted that the InBank credit cards were activated today, and limits are set.
- Director Miller moved to approve the payment of Chief's Christmas bonus. Upon second by Director O'Neill, a vote was taken, and the motion carried unanimously.
- Director Ambrose noted that InBank is flowing well so far. He and Director Miller will log into COLOTRUST in the coming weeks to clean up the account.

Legal Matters

- a. There were none.

Administrative Matters

- a. There were none.

Other Business

- a. There was none.

Adjournment:

With no further business to come before the Board, Director Ambrose moved to adjourn the meeting, seconded by Director Miller, the motion carried, and Director Ambrose adjourned the meeting at 7:23 p.m.

CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the January 8, 2025, regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on February 12, 2025.

/s/ Pete Ambrose

Pete Ambrose, President