



## Jefferson-Como Fire Protection District

P.O. Box 380  
Como, Colorado 80432-380  
(719) 836-2082  
[www.jcfdp.org](http://www.jcfdp.org)

Regular Meeting Minutes

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### **MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**July 9, 2025**

The REGULAR MEETING of the Board of Trustees (Board) of the Jefferson-Como Fire Protection District's (District) Volunteer Pension Fund convened on Wednesday, July 9, 2025, at Station 5 and via videoconference.

#### **Trustee Pete Ambrose called the meeting to order at 6:01 p.m.**

#### Pledge of Allegiance

#### Present and Constituting a Quorum of the Board of Trustees:

Pete Ambrose  
Mark Kell via videoconference  
Wayne Miller  
Arlan Kluth via videoconference  
Terry O'Neill  
Don Reyes  
Mike Palmer via videoconference

#### Staff Present:

Chief Trent Smith  
Captain Gerad Arrellano  
Gene Nagle

#### Others Present:

Attorney Dylan Woods, Coaty Woods, P.C. via videoconference  
Ashly Dorey and Joan Beans, Community Resource Services, via videoconference

**Review and Approval of Minutes:** Following review, Trustee Miller moved to approve the minutes of the April 9, 2025 meeting as presented, seconded by Trustee O'Neill, a vote was taken, and the motion carried by majority. Trustee Palmer abstains since he was not present at the April meeting.

#### **Agenda:**

The Board approved the agenda as presented.

#### **Disclosure of Potential Conflict of Interest:**

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.



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### **Citizens' Comments:**

There were none.

### **Chief Report:**

- Chief Smith reported a total of 10 volunteers, including 1 auxiliary, 1 recent resignation and 1 application in process.
- Chief presented a Volunteer Pension Application to the Board for review. Mike Palmer has satisfied his 10 years of service. Chief noted that his application has been verified and provided the details of verification. After review, Trustee O'Neill moved to accept Mike Palmer's application for the volunteer pension. Upon second by Trustee Miller, a vote was taken, and the motion carried by majority. Trustee Palmer abstained from the vote.
- Chief noted that Don Reyes position on the Board is set to expire on September 30, 2025. Trustee Palmer will prepare letters to be sent out to all members.
- Chief noted that it was previously determined that the volunteer pension actuarial would be conducted every five years since the pension is well funded. There was some discussion regarding the actuarial. There is no charge for the District to conduct an actuarial on odd numbered year, however there is a small fee to include the volunteer pension.
- First instruction and Firefighter 1 courses will be available soon, Chief will work to get the word out.

### **Financial Matters:**

- a. **Volunteer FPPA Allocation Report:** The allocation report for the period ending December 31, 2024 was distributed and reviewed. Trustee Miller reported that all looks well regarding financials. Following discussion, the Board approved the allocation report as presented.

### **Legal Matters:**

- a. Attorney Woods noted that if Mike Palmer takes retirement at 10 years, he can continue to volunteer if there is a need, however he won't be able to accrue time any longer.

### **Other Business:**

- a. **Consideration of Incentive Reward Program:** Attorney Woods noted that trustees can collect stipends and education and training credits serving as a trustee in an administrative capacity. It was proposed that the trustees should be compensated in the same manner as the Board of Directors, for the purpose of at least covering gas money and time spent. After discussion on the matter, Trustee Ambrose moved to pay the trustees the same \$100 per meeting as the Directors are paid for regular board meetings. Upon second by Trustee O'Neill, a vote was taken, and the motion carried by majority. Trustee's Reyes and Palmer abstained from the vote. Attorney Woods would like to draft a Resolution to be adopted at the next pension meeting; retroactively approving the compensation to begin today.
- b. Trustee O'Neill thanked Trustee Reyes for all his efforts and time dedicated to the pension fund over the years.



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**Adjournment:** With no further business to come before the Board of Trustees, Trustee Ambrose moved to adjourn the meeting, seconded by Trustee Miller, the motion carried, and Trustee Ambrose adjourned the meeting at 6:41 p.m.

***CERTIFICATION: The undersigned member of the Board of Trustees for the Jefferson-Como Fire Protection District certifies that the July 9, 2025 regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on October 8, 2025.***

DocuSigned by:

*Pete Ambrose*

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**Pete Ambrose, President**