



## Jefferson-Como Fire Protection District

P.O. Box 380

Como, Colorado 80432-380

(719) 836-2082

[www.jcfpd.org](http://www.jcfpd.org)

Regular Meeting Minutes

### **MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

**June 10, 2026**

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via videoconference on Wednesday, June 10, 2026.

#### **Director Ambrose called the meeting to order at 6:00 p.m.**

##### Board Members present and constituting a quorum:

President Pete Ambrose

Vice President Mark Kell via videoconference

Treasurer Wayne Miller

Secretary Arlan Kluth via videoconference

Director Terry O'Neill

##### Staff Present:

Chief Trent Smith

Captain Gared Arellano

Division Chief Mark Abrahamson

Kathryn Abrahamson, via videoconference

##### Others Present:

Dylan Woods, Coaty Woods, P.C. via videoconference

Ashly Dorey and Joan Beans, Community Resource Services, via videoconference

Gene Nagle via videoconference (joined at 6:28 PM)

#### **Review and Approval of Minutes**

Director Miller moved to approve the minutes of May 13, 2026, as presented. Upon second by Director Kell, a vote was taken, and the motion carried unanimously.

#### **Agenda**

The Board approved the agenda as presented.

#### **Disclosure of Potential Conflict of Interest**

There were no conflicts of interest disclosed by the Board members present.

#### **Citizens' Comments**

There were none.

#### **Chief/Operations Report**

- Chief reported that the District responded to 29 calls in May.
- Lt. Kell led a Wildland Preparedness Meeting for Indian Mountain and it was well received by the community. The department is actively reaching out to all district HOAs to offer a Wildfire



## **Jefferson-Como Fire Protection District**

P.O. Box 380

Como, Colorado 80432-380

(719) 836-2082

[www.jcfpd.org](http://www.jcfpd.org)

### **Regular Meeting Minutes**

Preparedness Meeting. The department will be hosting a meeting for both Stagestop and Michigan Hill on June 13<sup>th</sup>.

- Chief conducted three interviews this morning. All candidates interviewed well. He will be sending out letters of interest.
- Chief provided the 1<sup>st</sup> quarter costs for communications via Park County Comms. He provided a quick overview of the codes.
- The correct valves have been received for SCBA bottles that were ordered through the FS&D grant. Awaiting installation.
- Awaiting update for VFA grant submitted for equipment; chain saws, scene lighting, hose maintenance storage, and cleaning racks.
- Stagestop HOA is interested in using the Air Boss Burner. WDC to coordinate.
- Planning for installs of the IMMD and more cisterns.

#### **Stations:**

- The work on the Station 5 entrance is underway.
- The cistern at Station 7 is being excavated by Maverick Excavating to look for leaks. One leak has been found.
- Awaiting containment basins to move one diesel tank and one gasoline tank over to Station 1.

#### **Vehicles:**

- Continued maintenance of all apparatus.
- Engine for Brush 65 was lost during delivery. Chief contacted Johnson Service & Repair for an update.
- Engine 65 has been taken to McCandless for traction control issues and loss of engine brake.

#### **Financial Matters**

- Following review and discussion, Director Miller moved to approve the financial reports and bills for May, less wages paid to Dakota Kell. Upon second by Director O'Neill, a vote was taken and the motion carried unanimously.
- Director Miller moved to pay Dakota Kell's wages. Upon second by Director Kluth, a vote was taken and the motion carried by majority. Director Kell abstained from the vote.
- Ms. Beans noted that the audit will be ready for review and consideration of approval at the July meeting.

#### **Legal Matters**

Attorney Woods noted that it's been a quiet month; he received the Park County IGA from Chief earlier today, he will review and send comments to Chief in the coming weeks.

#### **Administrative Matters**

Ms. Dorey reported that the Special District Association of Colorado (SDA) will be hosting regional workshops this coming week. She also noted that the annual SDA Conference is scheduled for the week of September 14<sup>th</sup>. The conference is also offered virtually.



## Jefferson-Como Fire Protection District

P.O. Box 380

Como, Colorado 80432-380

(719) 836-2082

[www.jcfpd.org](http://www.jcfpd.org)

Regular Meeting Minutes

### **Other Business**

Kathryn Abrahamson shared a look at a summary spreadsheet that she has created for the wildland fire billings. She gave an overview of the setup and benefit of tracking these billings. She stressed that submitting accurate and complete billings to the state will ensure prompt payments. She intends to provide the board with a monthly update related to all active wildland billings.

### **Adjournment:**

With no further business to come before the Board, Director Ambrose moved to adjourn the meeting, seconded by Director O'Neill, the motion carried, and Director Ambrose adjourned the meeting at 6:45 p.m.

***CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that June 10, 2026, regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on July 8, 2026.***

DocuSigned by:

*Pete Ambrose*

**Pete Ambrose, Director**

## Certificate Of Completion

Envelope Id: 6024E77D-54D7-8388-82A6-0E0F26E6CD07

Status: Completed

Subject: Docusign: Meeting Minutes 06.10.2026.pdf

Source Envelope:

Document Pages: 3

Signatures: 1

Envelope Originator:

Certificate Pages: 4

Initials: 0

Ashly Dorey

AutoNav: Enabled

adorey@crsofcolorado.com

Envelopeld Stamping: Enabled

IP Address: 50.190.119.73

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

## Record Tracking

Status: Original

Holder: Ashly Dorey

Location: DocuSign

7/15/2026 8:19:29 AM

adorey@crsofcolorado.com

## Signer Events

Pete Ambrose

peteambrose34@gmail.com

President

Security Level: Email, Account Authentication  
(None)

## Signature

DocuSigned by:

*Pete Ambrose*  
4E0E27A6C50D429...

Signature Adoption: Pre-selected Style

Using IP Address:

2605:59c8:51e9:7010:bc49:f3e8:1d4e:6586

## Timestamp

Sent: 7/15/2026 8:19:53 AM

Viewed: 7/16/2026 8:40:55 AM

Signed: 7/16/2026 8:41:08 AM

## Electronic Record and Signature Disclosure:

Accepted: 6/21/2024 6:56:53 PM

ID: 17c5c457-5bc1-434d-83f6-48f850588193

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent

Hashed/Encrypted

7/15/2026 8:19:53 AM

Certified Delivered

Security Checked

7/16/2026 8:40:55 AM

Signing Complete

Security Checked

7/16/2026 8:41:08 AM

Completed

Security Checked

7/16/2026 8:41:08 AM

## Payment Events

## Status

## Timestamps

## Electronic Record and Signature Disclosure

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, CRS of Colorado (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact CRS of Colorado:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [mpacheco@crsofcolorado.com](mailto:mpacheco@crsofcolorado.com)

### **To advise CRS of Colorado of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [mpacheco@crsofcolorado.com](mailto:mpacheco@crsofcolorado.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from CRS of Colorado**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [mpacheco@crsofcolorado.com](mailto:mpacheco@crsofcolorado.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with CRS of Colorado**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [mpacheco@crsofcolorado.com](mailto:mpacheco@crsofcolorado.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CRS of Colorado as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CRS of Colorado during the course of your relationship with CRS of Colorado.