



JEFFERSON-COMO FIRE PROTECTION DISTRICT

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

August 12, 2020

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via TELECONFERENCE on Wednesday, August 12, 2020.

1. President Pete Ambrose called the meeting to order at 6:16 p.m.

a. Board Members present and constituting a quorum:

Pete Ambrose, President
Ken Parma, 1st Vice President – VIA TELECONFERENCE
Clark Carlton, 2nd Vice President – VIA TELECONFERENCE
Wayne Miller, Treasurer
Samuel (Tazz) Stolhand, Secretary – VIA TELECONFERENCE

b. Directors Absent:

c. Staff Present:

Chief Trent Smith, District Administrator Kim Bargas and Deputy Chief Steve Bargas

d. Others Present:

Attorney Dylan Woods VIA TELECONFERENCE

2. Review and Approval of the Minutes

Director Miller moved to approve the July 8, 2020 Regular Meeting minutes. Director Carlton seconded and the motion passed.

3. Agenda

The agenda was approved as presented.

4. Disclosure of Potential Conflicts of Interest

There was no conflict of interest to disclose by any of the Board members present other than what has already been disclosed.

5. Citizens' Comments

None.

6. Chief/Operations Report

- There were 177 calls in July.
- Lt. Arellano and Firefighter Kell are on the roster for EMT-B for January 2021. The CARES Act may pay for the program and for backfill (shift coverage).
- Lt. Simpson is on light duty and working a 40-hour work week due to a Workers' Compensation injury claim. Assignments given to Lt. Simpson is to set up a fire inspection program and set up a spreadsheet containing serial numbers for filters from two vendors for all of the trucks. Deputy Chief Bargas is covering this shift.
- There are three new volunteers.
- Contacted propane companies for bids on propane. Per Admin. Bargas, billing for Station 6 has been added to the District's account at IREA. Station 6 will need to be added to whatever propane company the Board chooses; the propane level in the tank at Station 6 as of August 6 was 85%. Stagestop Owners' Association (SOA) asked if they could tap into the District's propane tank for

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Station 3 for use in the building next to the station. This building is used for their meetings. Chief Smith stated the usage would be minimal and SOA would compensate the District for the cost of the propane.

- A Conference phone has been received and was set up via a service call from South Park Telephone.
- The Septic system and leach field at Station 5 are going to need some work.
- New primer is in for Tender 62. The new wildland replacement truck is almost complete and still waiting for a delivery date from Colorado Department of Public Safety.
- Purchasing a new motor for Command 600 (2012 Dodge 2500 v3988) or a new chassis were discussed. A new chassis for Dodge and Ford would be \$56,000 & 54,000 respectively; these costs do not include lights, bed, etc. This truck would also be used with a plow. Director Stolhand stated he could possibly donate a plow and suggested starting out with a new motor. Capt. Arellano called D&D in Lake George regarding new and used motors and installation.
 - Director Miller moved to authorize Chief Smith to purchase a new motor and have it installed for the 2012 Dodge 2500 v3988. Director Carlton seconded and the motion passed.
- Rescue equipment has been moved from the engine and replaced on the rescue truck.
- ES Council is willing to pay half the cost of a UTV with tracks. New and used were discussed. Chief Smith stated that the District could get the "Heroes Discount" and received a quote of \$23,000.
 - Director Parma moved to authorize Chief Smith to purchase a new UTV with a tracks system and to have the E.S. Council pay for half. Director Miller seconded and the motion passed.
- Cell phone on hold for now.
- Chief Smith as the Board to Google Nederland Fire Cistern program which will give information on ideas for additional water sources. Also discussed was attending some HOA meetings to discuss community participation. Director Ambrose asked if the cost of installing cisterns could be covered by impact fees. Attorney Woods stated that impact fees are tied into construction and he will research for the next meeting.

7. Financial Report

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statement/Reconciliation for period ending July 31, 2020 and Budget vs. Actual year-to-date were distributed via email and hard copy. After discussion, Director Miller made a motion to approve the financial reports and bills for July in the amount of \$74,807.55. Director Carlton seconded and the motion passed. Total account balances in Colotrust General Fund and Wells Fargo District Checking as of July 31, 2020 was \$1,300,681.57.
- b. All financials and any supporting documentation will be submitted to the auditor. It was reported that the May Colotrust and Well Fargo account reconciliations were reviewed by Treasurer Miller. Volunteer checking account information will also be given to the auditor.

Status Wells Fargo Cash Back Credit Card: Director Ambrose reported that the application for the new credit card is ongoing.

8. Legal – Attorney Dylan Woods

Attorney Woods stated that the Settlement and Release Agreement with Chrysler Group LLC for the 2012 Dodge 2500 v3988, was signed by Director Ambrose and \$8,000 will be refunded.

Attorney Woods stated he needed to be updated on the donation of the plow and restated that he would do research on the Nederland Fire Cistern program and impact fees.

9. Auditor

Nothing to report.

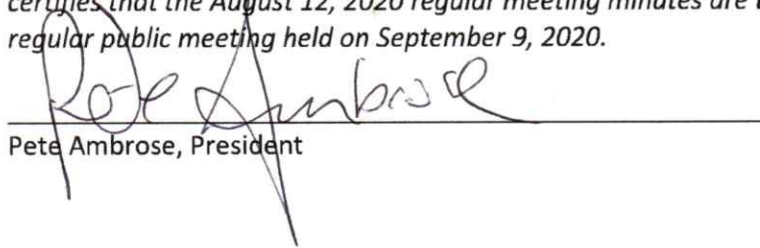
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10. Other Business

- a. **Consideration of Continuation of Declaration of Local Disaster Emergency/COVID-19 Resolution 2020-03-02:** Director Ambrose moved to adopt Continuation of Declaration of Local Disaster Emergency 2020-03-02. Director Stolhand seconded and the motion passed. Director Stolhand attested by electronic signature.
- b. **Station 6 3rd Amendment:** The 3rd Amendment was resigned and will be sent to LPROA. Also discussed under Chief's Report.

11. **Adjournment:** There was no further business to come before the Board and Director Ambrose moved that the meeting be adjourned. Seconded by Director Stolhand the motion passed and Director Ambrose adjourned the meeting at 7:09 p.m.

CERTIFICATION: The undersigned secretary of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the August 12, 2020 regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on September 9, 2020.



Pete Ambrose, President

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