



JEFFERSON-COMO FIRE PROTECTION DISTRICT

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

October 14, 2020

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via TELECONFERENCE on Wednesday, October 14, 2020.

1. President Pete Ambrose called the meeting to order at 6:29 p.m.

a. Board Members present and constituting a quorum:

Pete Ambrose, President
Ken Parma, 1st Vice President - VIA TELECONFERENCE
Clark Carlton, 2nd Vice President
Wayne Miller, Treasurer

b. Directors Absent:

Samuel (Tazz) Stolhand, Secretary, excused

c. Staff Present:

Chief Trent Smith, Admin. Kim Bargas – VIA TELECONFERENCE

d. Others Present:

Attorney Dylan Woods - VIA TELECONFERENCE

2. Review and Approval of the Minutes

Director Carlton moved to approve the September 9, 2020 Regular Meeting minutes. Director Miller seconded and the motion passed.

3. Agenda

The agenda was approved as presented.

4. Disclosure of Potential Conflicts of Interest

There was no conflict of interest to disclose by any of the Board members present other than what has already been disclosed.

5. Citizens' Comments

None.

6. Chief/Operations Report

- Park County has adopted an all hazards plan. Chief Smith asked the Board to consider adopting the resolution for this plan as well. He added that this will open up grant opportunities with FEMA. Attorney Woods will review the resolution for consideration at the November regular meeting.
- Chief Smith gave a breakout of emergency responses and stated there are 232 calls year-to-date.
- A bill was submitted to Colorado Department of Public safety for deployment to Cameron Creek Fire for Firefighter Dakota Kell.
- Inspection was performed for Telluride Grow Company with multiple violations.
- Gene Nagle got approval for renewal of the EMR certification for the training center.
- No information on the bill submitted to Colorado State Patrol for the HazMat incident.
- ES Council has testing for COVID-19.
- We had a COVID exposure and the person testing negative; safety procedures are in place.
- Checked Division of Local Government website for status on the grant for an extractor.
- Switched to Bailey Propane and they have filled all fire station tanks except station 6.
- Possible generator donation for Station 5. Mark Kell is working on the replacing heater.

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- Vehicles: Alignments and new tires for command 600 and brush 67; new tires for rescue 65. Unknown delivery date on UTV.
- Ordered thermometers to check fevers before trainings which will be held outside, use of masks will be required and cleaning with a disinfectant will be done afterwards.
- SCBA packs tested and some are being donated by North-West Fire Protection District.
- Phone call from a resident that wants his burn permit fees refunded as well as for residents of the subdivision -- stated he hasn't been able to use this summer.
- Propane fire pits have been purchased at wholesale cost. The proceeds from sales will be used towards additional cisterns. Types of cisterns and possible locations were discussed.
- Have staff working on researching a portable burner for wildland mitigation efforts.
- Worked on inventory.

7. Financial Report

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statement/Reconciliation for period ending September 30, 2020 and Budget vs. Actual year-to-date were distributed via email and hard copy. After discussion, Director Miller made a motion to approve the financial reports and bills for September the amount of \$56,709.32. Director Carlton seconded and the motion passed. Total account balances in Colotrust General Fund and Wells Fargo District Checking as of September 30, 2020 was \$1,265,832.91.
- b. All financials and any supporting documentation will be submitted to the auditor. It was reported that the Colotrust and Well Fargo account reconciliations were reviewed by Treasurer Miller. Volunteer checking account information will also be given to the auditor.

Director Ambrose stated that a \$120,000 wire transfer was made to the Wells Fargo checking account in order to maintain an initial average daily balance per government requirements for the Wells Fargo credit card application. Chief Smith reported that the new credit card with a \$50,000 limit, issued in Trent Smith's name, has been received.

8. Proposed Budget 2021

- The proposed budget for 2021 was distributed and discussed by the Board. A "Notice of Budget Hearing" will be published in the The Flume. The budget hearing will be held at the November 11, 2020 regular meeting.

9. Legal – Attorney Dylan Woods

- Will follow up on the \$8,000 check for command 600 (v 3988).
- Request for additional funds through the Coronavirus Relief Funds is October 15th and requires showing urgent need.

10. Auditor

Nothing to report.

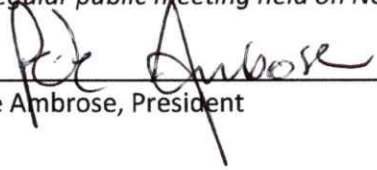
11. Other Business

- a. **Consideration of Continuation of Declaration of Local Disaster Emergency/COVID-19 Resolution 2020-03-02:** Director Ambrose moved to adopt Continuation of Declaration of Local Disaster Emergency 2020-03-02. Director Miller seconded and the motion passed. Director Miller attested by electronic signature.

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12. Adjournment: There was no further business to come before the Board and Director Ambrose moved that the meeting be adjourned. Seconded by Director Stolhand the motion passed and Director Ambrose adjourned the meeting at 7:21 p.m.

CERTIFICATION: The undersigned secretary of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the October 14, 2020 regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on November 11, 2020.

A handwritten signature in black ink, appearing to read "Pete Ambrose", is written over a horizontal line. The signature is cursive and somewhat stylized.

Pete Ambrose, President