



JEFFERSON-COMO FIRE PROTECTION DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

March 10, 2021

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via teleconference on Wednesday, March 10, 2021.

1. President Pete Ambrose called the meeting to order at 6:10 p.m.

a. Board Members present and constituting a quorum:

Pete Ambrose, President
Ken Parma, Vice President – via teleconference
Clark Carlton, 2nd Vice President
Wayne Miller, Treasurer

b. Directors Absent:

Samuel (Tazz) Stolhand, Secretary (absent)

c. Staff Present:

DC Steve Bargas (reporting for Chief Smith), FF Kevin Yamagiwa, District Admin. Kim Bargas – via teleconference

d. Others Present:

Attorney Dylan Woods - via teleconference, Vol. FF Gene Nagle

2. Review and Approval of the Minutes:

Director Carlton moved to approve the February 10, 2021 Regular Meeting minutes. Director Miller seconded and the motion passed.

3. Agenda

The agenda was approved as presented.

4. Disclosure of Potential Conflicts of Interest

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.

5. Citizens' Comments

None.

6. Chief/Operations Report

- Brush truck is set up with lights and radios.
- Six people are enrolled in the EMT class.
- The delivery of the UTV will now be in April.

PEA



JEFFERSON-COMO FIRE PROTECTION DISTRICT

7. Financial Report

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statement/Reconciliation for period ending February 28, 2021 and Budget vs. Actual year-to-date were distributed via email and hard copy. Director Miller reported that he reviewed the Wells Fargo credit card closing date 2/28/21. Following review and discussion, Director Miller made a motion to approve the financial reports and bills for February the amount of \$55,046.88. Director Carlton seconded and the motion passed. Total account balances in Colotrust General Fund and Wells Fargo District Checking as of February 28, 2021 was \$1,034,479.00.
- b. All financials and any supporting documentation will be submitted to the auditor. It was reported that the Colotrust and Well Fargo account reconciliations were reviewed by Director Miller. Reconciled volunteer checking account information will also be given to the auditor.

8. Legal - Attorney Dylan Woods

Congress passed the American Rescue Plan Act. Some of the funds will be funneled to state and local governments, some of which will funnel down through the counties to special districts. Attorney Woods will keep the Board posted.

9. Auditor

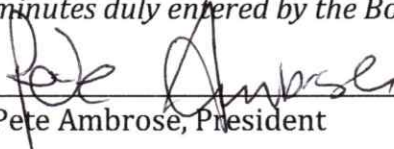
Administrator Bargas had a phone meeting with Auditor Roberta Stake and has uploaded all audit work papers.

10. Other Business

- a. **Consideration of Continuation of Declaration of Local Disaster Emergency/COVID-19 Resolution 2020-03-02:** Director Ambrose moved to adopt Continuation of Declaration of Local Disaster Emergency 2020-03-02. Director Miller seconded and the motion passed.

11. **Adjournment:** There was no further business to come before the Board and Director Ambrose moved that the meeting be adjourned. Seconded by Director Carlton the motion passed and Director Ambrose adjourned the meeting at 6:17 p.m.

CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the March 10, 2021 regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on April 14, 2021.



Pete Ambrose, President