



JEFFERSON-COMO FIRE PROTECTION DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

April 14, 2021

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via teleconference on Wednesday, April 14, 2021.

1. **President Pete Ambrose called the meeting to order at 6:20 p.m.**

a. Board Members present and constituting a quorum:

President Pete Ambrose
2nd Vice President Clark Carlton
Treasurer Wayne Miller
Secretary Samuel (Tazz) Stolhand, via teleconference

b. Directors Absent:

c. Staff Present:

Chief Trent Smith, Capt. Gerad Arellano, FF Kevin Yamagiwa, District Admin. Kim Bargas
- via teleconference

d. Others Present:

Attorney Dylan Woods - via teleconference and Vol FF Gene Nagle

Pete reported that Vice President Ken Parma has resigned from the Board effective April 14, 2021. A director will need to be appointed to fill the vacancy within 60 days.

2. **Review and Approval of the Minutes:**

Director Carlton moved to approve the March 10, 2021 Regular Meeting minutes. Director Miller seconded and the motion passed.

3. **Agenda**

The agenda was approved as presented.

4. **Disclosure of Potential Conflicts of Interest**

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.

5. **Citizens' Comments**

None.

6. **Chief/Operations Report**

- There are 25 calls year-to-date: Fire-2, EMS-14, Haz Mat-5, Service-4
- 6 personnel started EMT basic
- Wildland refreshers continuing; pack test will be in May
- Brian Simpson is on light duty
- **Stations:** Station 7 heater replacement on going, Cleaning of station 5 bay drains,



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- replacing recliners in break/sleep room
- **Vehicles:** FEPP Inspection by DFPC Block heater to be installed State. Sent heater to Milan to install, UTV ready next week, Brush 66 replacement of front drive line, Tender 64 Ball valve replacement and pump repacked, Brush 65 Alignment and two tires done
- **Projects & Programs:** On going SOG's update, ongoing work on web and social media platforms, working Employee guidelines, sold 6 Propane Fire pits so far, El Pomar Grant submitted for wildland gear and equipment, VFA grant started for Bunker gear and SCBA bottles, WFRMR Grant started for Air Burner

7. Financial Report

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statements/Reconciliation for period ending March 31, 2021 and Budget vs. Actual year-to-date were distributed via email and hard copy. Director Miller reported that he reviewed the Wells Fargo credit card closing date 3/28/21. Following review and discussion, Director Miller made a motion to approve the financial reports and bills for March in the amount of \$81,454.84. Director Stolhand seconded and the motion passed. Total account balances in Colotrust General Fund and Wells Fargo District Checking as of March 31, 2021 was \$1,240,189. It was reported that the finance charge and late fee totaling \$117.22 was credited back to the credit card.
- b. All financials and any supporting documentation will be submitted to the auditor. It was reported that the Colotrust and Well Fargo account reconciliations were reviewed by Director Miller. Reconciled volunteer checking account information will also be given to the auditor.

8. Legal – Attorney Dylan Woods

Attorney Woods reported that he and Anita Merchant were promoted to partner and the firm's name is now Coaty Merchant Woods, P.C. He added that the firm has hired a new Associate Attorney, Natalie Noructt. Mr. woods was congratulated by everyone present.

Governor Polis signed a bill that lightly modifies the open meetings law which means some emails among directors do not constitute a board meeting. Attorney Woods will email the Board explaining the specifics.

9. Auditor

Ongoing.

10. Other Business

- a. **Consideration of Continuation of Declaration of Local Disaster Emergency/COVID-19 Resolution 2020-03-02:** Director Ambrose moved to adopt Continuation of Declaration of Local Disaster Emergency 2020-03-02. Director Stolhand seconded and the motion passed.

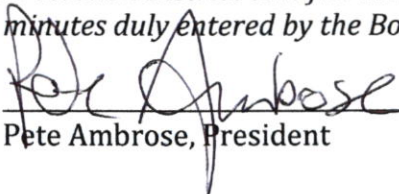
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- 11. Adjournment:** There was no further business to come before the Board and Director Ambrose moved that the meeting be adjourned. Seconded by Director Carlton the motion passed and Director Ambrose adjourned the meeting at 6:42 p.m.

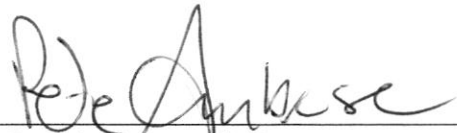
CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the April 14, 2021 regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on May 12, 2021.



Pete Ambrose, President

RESOLUTION 2020-03-02 WAS CONTINUED by the Board of Directors this 12th day May 2021.

Jefferson-Como Fire Protection District

By: 
Pete Ambrose, Chairman

Attest:



Wayne Miller, Treasurer